

Get That Project Management Job: Master the Project Manager Resume and the Job Interview



Book Description This book will teach you how to write an outstanding resume and how to master the job interview to get hired. It includes answers to over 70 Project Management job interview questions. How to stand out in the crowd Without a good resume, you run the chance of not being considered even if you have the qualifications. This book explains several techniques to be used to make your resume stand out and dramatically increase your chances of getting an interview. To get the job you need to succeed at the job interview While a good resume, a recommendation, or credentials can get you an interview, it is during the job interview you must prove that you can actually do the job. If you perform badly in the interview, no matter what credentials you have or how good your references are, it is most likely that you will not get the job. Master the interview This book will help you highlight your experience and will help you present yourself as the best qualified candidate by discussing frequently asked questions and teaching you how to answer them with examples, guidelines and tips. This book will give you packed answers that will give you that edge. You will learn how to use the job interview to your benefit and get hired. Real questions and winning answers The book presents actual questions from Project Management job interviews that are asked to experienced and junior project managers and are the questions that you will be asked if you apply for a Project manager position. The answers provided will impress in the interviewer that you not only know the theory of project management but that you can actually practice it successfully. Information Technology Project Management Every single one of the questions on the book can be asked in an Information technology Project Management Job Interview but there is also a section dedicated to

questions that are only relevant in an information technology setting. Who should read this book? Any job seeker looking for a project manager position, team lead or middle management position in information technology or other disciplines. The project management theory part of the book can be used for any Project Management practitioner that needs a quick refresher on project management methodology and techniques. Table of contents

Part 1 The role of the project manager

- How to write a resume that gets interviews
- How to answer behavioral interview questions
- General job interview questions and answers
- Project management questions and answers
- Information technology project management questions and answers
- Microsoft project questions and answers

Part 2 It is overview of the PMBOK and provides concise, straight to the core, project management best practices presented in an easy to read, easy to follow structure. The topics covered are those that every project manager should know and use.

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